# Checklist for Safety Equipment

Complete this checklist at the beginning of each semester.

* If there are deviations, write down what they are, set a due date and take the necessary measures to correct them or inform those responsible.
* Update the checklist by signing the “fixed”-box when deviations are corrected.
* The completed checklist should be kept as documentation when all deviations have been corrected.

## Personal protective equipment

| **Checkpoint** | **Yes / No /**  **Does not apply** |
| --- | --- |
| Are there at least ## safety glasses available? There should be enough safety glasses for all students and teachers. |  |
| Are there at least ## safety glasses that can be used by students wearing glasses? |  |
| Are there at least ## safety glasses that fit tightly around the entire eye area and can be used by students wearing contact lenses? |  |
| Are there at least ## lab coats in each of the sizes S, M, L and XL? There should be enough lab coats for all students and teachers. |  |
| Are there at least ## packets of safety gloves available in each of the sizes S, M, L and XL? |  |
| Are there hair bands for students with long hair? |  |
| Is there a safety screen that can be used for demonstration experiments? |  |

| **Deviations** | **Due date** | **Fixed** |
| --- | --- | --- |
|  |  |  |

## Fire safety equipment

| **Checkpoint** | **Yes / No /**  **Does not apply** |
| --- | --- |
| Is there a fire blanket? |  |
| Is there a fire extinguisher? |  |
| Is the pressure gauge on the fire extinguisher in the green zone? |  |

| **Deviations** | **Due date** | **Fixed** |
| --- | --- | --- |
|  |  |  |

## Emergency equipment

| **Checkpoint** | **Yes / No /**  **Does not apply** |
| --- | --- |
| Are there eyewash bottles (or similar equipment for rinsing eyes) marked with “best-before”-dates? |  |
| Is there equipment for cleaning up spills, including a brush and dustpan, a plastic bucket with lid and absorbent powder or pads? |  |
| Is the emergency shower working (test with a bucket and a shower curtain)? |  |
| Is the first aid kit equipped? As a minimum we recommend plasters, wound closure strips, compresses and bandages for larger wounds, surgical tape, wound dressing for burns and a pair of scissors. If eye rinsing equipment is not found elsewhere, this should also be included. |  |
| Is emergency contact information up to date and easily visible? |  |

| **Deviations** | **Due date** | **Fixed** |
| --- | --- | --- |
|  |  |  |

Inspection performed

|  |  |
| --- | --- |
| Signature: | Date: |